

Aspen Creek Family Medicine

REGISTRATION FORM

Today's Date: [Date]			PCP: [PCP]			
PATIENT INFORMATION						
Patient's last name: [Last Name]		First: [First Name]	Middle: [Initial]	[Choose an item]	Marital status: [Choose an item]	
Is this your legal name? <input type="radio"/> Yes <input type="radio"/> No	If not, what is your legal name? [Legal Name]	Former name: [Former Name]	Birth date: [Birthday]	Age: [Age]	Sex: <input type="radio"/> M <input type="radio"/> F	
Address: [Address/ P.O Box, City, ST ZIP Code]						
Social Security no.: [SS#]		Home phone no.: [Phone]		Cell phone no.: [Phone]		
Occupation: [Occupation]		Employer: [Employer]		Employer phone no.: [Phone]		
Chose clinic because/referred to clinic by (Please choose one option): <input type="radio"/> [Doctor's name] <input type="radio"/> [Choose an item]			Race _____ Ethnicity _____			
Other family members seen here: [Other patients]						
INSURANCE INFORMATION						
(Please give your insurance card to the receptionist.)						
Person responsible for bill: [Responsible party]		Birth date: [Birthday]	Address (if different): [Address]		Home phone no.: [Phone]	
Is this person a patient here?	<input type="radio"/> Yes <input type="radio"/> No	Is this patient covered by insurance?		<input type="radio"/> Yes <input type="radio"/> No		
Occupation: [Occupation]		Employer: [Employer]	Employer address: [Address]		Employer phone no.: [Phone]	
Please indicate primary insurance: [Choose an item] Other: [Other insurance]						
Subscriber's name: [Name]		Subscriber's S.S. no.: [SS#]	Birth date: [Birthday]	Group no.: [Group #]	Policy no.: [Policy #]	Co-payment: \$[Co-pay]
Patient's relationship to subscriber: [Choose an item] Other: [Relationship to subscriber]						
Name of secondary insurance (if applicable): [Secondary Insurance]			Subscriber's name: [Name]		Policy no.: [Policy #]	
Patient's relationship to subscriber: [Choose an item] Other: [Relationship to subscriber]						
IN CASE OF EMERGENCY						
Name of local friend or relative (not living at same address): [Friend or relative name]			Relationship to patient: [Relationship]	Home phone no.: [Phone]	Work phone no.: [Phone]	
The above information is true to the best of my knowledge. I authorize my insurance benefits be paid directly to the physician. I understand that I am financially responsible for any balance. I also authorize Aspen Creek Family Medicine or insurance company to release any information required to process my claims.						
Patient/Guardian signature _____				Date _____		

Due to HIPAA rules and regulations, we **MUST** have consent to speak to anyone other than yourself about your medical information. Please list those family members with whom we are allowed to leave detailed information and/or release information regarding your medical condition or treatment.

Name: _____ Phone #: _____

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